

**MOUNT SHASTA FIRE PROTECTION DISTRICT**

**REGULAR BOARD MEETING AGENDA**

**WEDNESDAY, JULY 12<sup>TH</sup>, 2017**

**10:00 A.M.**

**600 MICHELE DRIVE**

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**CHAIRMAN ROBERT ASHWORTH**

**VICE-CHAIRMAN RICHARD KLIEWER**

**DIRECTOR JOHN ANDERSON**

**DIRECTOR JAMES BEEM**

**DIRECTOR CHAD MCCALL**

**CHIEF MATT MELO**

**CHIEF RICK JOYCE**

**BATTALION CHIEF JOHNATHAN DUNCAN**

**SECRETARY JENNIE DAVIS**

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**ITEM:**

**REFER TO:**

**1. Call to Order, Chaplain to give Invocation, and Flag Salute**

10:00

**2. Roll Call**

Directors Ashworth, Kliewer, Anderson, and McCall present. Director Beem absent.

**3. Approval of Minutes for the Regular Board Meeting of June 14th, 2017**

**3-5**

M/S/C (Anderson, McCall, 4-0)

**4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.**

Jack Miller comments that he is happy to see the District has purchased another water tender.

**5. Cash Report**

As of 06/30/17, the interfund cash balance is \$271,923.60.

**6. Old Business and Board Directives from Previous Meetings**

**7. NEW BOARD BUSINESS AND POSSIBLE ACTION**

**7a. Discussion and Possible Action regarding procedure for employee evaluations. – Director Ashworth**

**6**

Board will review the proposed evaluation sheet, and make any suggestions at the August meeting. Tabled until August.

**8. Next regularly scheduled Board Meeting is for Wednesday, August 9<sup>th</sup>, 2017 at 10:00 a.m.**

**9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce**

Chief Joyce reads June report.

71 calls, with an average of 4 responders per call.

Training report:

Swift water rescue; Wildland hose lays, and cutting line.

Information report:

The District has a new water tender, WT 4631. We are waiting on the title and license plates.

We received the special assessment worksheets and will have everything for the Board to review and sign in August.

**10. Donations**

No donations.

**11. Deposits**

\$850.00 from GSRMA- 7% award for LPIP program participation

**12. Fund Transfers**

Making the following a matter of public record

- Purchased a water tender. Transferred \$88,000.00 from 728000 to 762100.

**13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting**

M/S/C (Anderson, McCall, 4-0)

**14. Ratify Payroll Claims- A detailed list containing all payees and payment amounts will be provided during the meeting**

**7-10**

- **Regular Payroll: 05/26-06/08/2017**
  - **\$208.09**                      **wages**
  - **\$34.48**                      **Federal taxes**
- **Regular Payroll: 06/09-06/22/2017**
  - **\$228.11**                      **wages**
  - **\$37.78**                      **Federal taxes**

M/S/C (Anderson, McCall, 4-0)

**15. Board Comments and Questions:** At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

**16. Adjournment**

10:35

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth